

Logistics Manager

We are looking for an ambitious logistics dispatch manager to join our growing team at a point of exciting growth for the business. Reporting to the Operations Manager this position will play a pivotal role in driving the global growth of the INSTAsmile brand delivering on-time global movements of orders. If you are looking to make your mark on a business, then this is a really exciting position to join a Fast Track 100 global business.

PURPOSE OF THE POST:

The Logistics manager provides guidance and direction to the dispatchers whilst managing our global logistical network working closely our partner carriers.

KEY RESPONSIBILITIES:

- Provide assistance with the implementation and evaluation of dispatch center goals, KPI objectives, procedures and work standards
- Plan, assign, direct and review documents
- Manage and support the training / professional development for dispatch center personal
- Directly supervise dispatch centre day-to-day services including scheduling, carrier management, time scheduling, dispatching,
- Manage partner carriers for on-time delivery, conflict resolution and optimising our logistics network
- Manage ongoing relationships with carrier partners
- Meet customer delivery goals and maintain compliance with relevant procedures
- Provide backup assistance to team members
- Monitor the dispatch activity to ensure maximum efficiency
- Provide exemplary service and clear communication to external customers and internal employees
- Communicates with other departments in order to optimise the customer experience
- Manages the selection, training, development and evaluation of personnel
- Updates and generates daily and monthly reports for senior management

REQUIREMENTS:

- 3 Years+ Similar Experience (Warehousing, Stock Control, e-commerce etc)
- 3 Years+ Dispatch Experience
- 3 Years+ Logistics Experience, ideally managing DHL.
- Strong Communication Skills (Internally and Externally)
- Experience of Working Directly with Carriers and Maintained Relationship, ideally DHL
- A knowledge of Lean Operational Practices would be advantageous
- Excellent Attention to Detail
- Excellent Time Keeper
- Work Well Under Pressure
- Able to Multitask and Prioritise

THE COMPANY

A dynamic, ambitious, rapidly growing company with a presence in multiple global markets who has been recently been listed on the coveted Sunday Times Fast track 100.

Location, 18 The Parks, Lodge Lane, Newton-Le-Willows, WA12 0JQ.

Job Type: Full-time, Permanent

Salary: £23,000 - 25,000 per annum